



PO Box 410
Stockton, MO 65785

2012 GRANT POLICIES

The unique role of a community foundation is to conduct a flexible community grant-making program which addresses the most important needs of the community at any one time. The flexibility this requires is made possible by charitable donors who establish unrestricted or field-of-interest funds and place the decision-making in the hands of the community leaders serving on the Board of Directors.

Applications for grants from the grant making fund will be accepted until the posted due date. The board will evaluate and allocate available grants in three-four weeks.

501(c)(3) organizations or other qualified charitable or public entities serving the Stockton area bounded by the Stockton R-1 School District are eligible to apply. Grants made to churches must serve the community at large, not a specific segment.

The Community Foundation has a continuing interest in supporting organizations and projects which provide vital community services; however, the Community Foundation also has an interest in ...

- Projects which provide innovative solutions for existing and emerging community needs.
- Projects which encourage cooperation among organizations.

2012 Board Members

Rod Hendricks
Ginger Hendrickson
Peter Lee
Kathie Rieder
Vicki Sandberg
Larry Shellhorn
Charles Skaggs
Shannon Snow
Dave Stienmuller

While these are areas of strong interest to the Community Foundation, requests need not be limited by these interests.

Procedures to be followed are:

- As a first step, grant applicants must submit application using the foundation's approved form describing the purpose of the request and the amount needed. ALL questions should be answered on separate attachment. A current list of requesting organizations' board members is required. Grant applications should be submitted directly or mailed to the Stockton Community Foundation Grant Review Committee Chairperson.
- The grantseeking organization's governing board must authorize all requests.
- Grant recipients will participate in an Evaluation and Monitoring Program established in order to provide information about outcome and effectiveness of the grant. A follow-up report will be required of all successful applicants. The report should include project/event description with photos and an actual expenses report, with receipts, indicating how the grant funds were used.



2012 GRANT APPLICATION

Please complete the following application form and return to the Community Foundation with attachments. Please print or type your responses in the spaces provided.

If you have any questions, please call Grant Committee Chairperson or the Stockton Area Chamber of Commerce at 417-276-5123.

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APPLICANT INFORMATION:

Organization: _____

Address: _____

Establishing Date of Organization: _____

Contact Person: _____ Phone: _____

Email: _____

Authorizing Agent (officer/administrator) _____
Please print

PROJECT GRANT INFORMATION:

Project Name: _____

Total Project Budget: \$ _____ Requested Amount: \$ _____

Date of Application: (MM/DD/YY) _____

Date Funds Needed: (MM/DD/YY) _____

Signature of Grant Applicant: _____

Signature of Authorizing Agent _____

Return or mail **three** copies of grant application (this page), attachments (outlined on page 3) and budget (page 4) to:

Grant Application Committee Chairperson
Stockton Community Foundation
P.O. Box 410
Stockton, MO 65785



2012 GRANT APPLICATION

Type the following questions on your paper and use no more than FOUR PAGES to provide the answers.

1. Please describe briefly the project and what community needs you are addressing, including how Community Foundation funds will be used, who will be served and how many will be served.
2. IF YOU HAVE NEVER APPLIED FOR A GRANT FROM THE COMMUNITY FOUNDATION briefly describe the history and expertise of your agency. INCLUDE THE ESTABLISHING DATE OF THE ORGANIZATION.
3. Please clearly state the expected outcomes of your project. Your objectives should:
 - Describe how your clients would be affected as a result of your project,
 - Tell how many people will be reached by the end of the proposed project (grant period).

These objectives should be the basis of your evaluation plan (in #4).

4. How do you plan to evaluate the progress and success of your project? Your evaluation plan should clarify how you will measure achievement toward your objectives. Describe the strategies and tools that you will use.
5. How will you publicize the grant if funding is approved?
6. Using the attached budget form, describe the budget for this project, indicating expenses by category and income by sources. This should describe in detail the **entire** project budget. If funds will be secured from other areas, that should be indicated on the budget form.
7. Attach the following to your project budget:
 - A list of your board of directors – names and phone numbers.
 - A copy of your agency/department budget.
 - A copy of the page in your board minutes authorizing submission of this application.
8. Add any other information you feel pertinent.

