



## COMMUNITY FOUNDATION of the OZARKS

### INSTRUCTIONS to ACTIVATE YOUR SCHOLARSHIP for PAYMENT

To activate your scholarship for the 2011-12 academic year, send CFO the following:

- A completed Student Information Form (see next page of this PDF)
- A copy of your Fall 2011 schedule - that includes your name, school, and the **number of credit hours** you will be taking. You must be a full-time student, i.e. enrolled for at least twelve (12) credit hours. [Graduate students – nine (9) hours.]

#### **Please mail in ONE envelope to:**

Judith Billings, Scholarship Coordinator  
COMMUNITY FOUNDATION of the OZARKS  
425 E Trafficway  
Springfield MO 65806

**IMPT! Once the above documentation is received, payment will be made to your student account and applied ½ Fall and ½ Spring for the 2011-12 academic year.**

- Please let CFO know *immediately* if you:

1. Will not be attending school; not using scholarship!
2. Change your name and/or address
3. Change your e-mail and/or cell phone
4. Drop out or transfer to another college / university
5. Choose to study abroad / go on mission trip
6. Have already graduated / intend to graduate early

Questions? Judith Billings, Scholarship Coordinator @ 417-864-6199  
FAX: 417-864-8344 jbillings@cfozarks.org



Student Information Form  
COMMUNITY FOUNDATION of the OZARKS

Recipient's Name \_\_\_\_\_ Date \_\_\_\_\_  
(please print)

Current phone number \_\_\_\_\_ Cell phone \_\_\_\_\_

College Student Identification Number \_\_\_\_\_

**OR**

Last four digits of your Social Security # \_XXX- XX - \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ Date of Birth \_\_\_\_\_

E-mail Address \_\_\_\_\_  
(must be able to recognize/receive e-mails from Community Foundation!)

Permanent (home) Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Permanent (home) Phone Number \_\_\_\_\_

College or University \_\_\_\_\_

Financial Aid Office Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Name of Scholarship \_\_\_\_\_

Scholarship Amount \_\_\_\_\_

Judith Billings, Scholarships Coordinator  
COMMUNITY FOUNDATION of the OZARKS, 425 E Trafficway, Springfield MO 65806  
417-864-6199 FAX: 417-864-8344 [jbillings@cfozarks.org](mailto:jbillings@cfozarks.org)